

SeGaBu

1st Steering Group Meeting

Meeting minutes

Time: 28th September at 2-4 PM

Place: TS 335

Attendees: Juho Mattila, Eeva Leinonen, Aryan Firouzian, Ilkka Hietaniemi, likka Paajala, Toni Närhi, Joni Pennala, Aatos Lang

Juho Mattila has been suggested to be the chairman by PM

-> Accepted by the participants

Aatos Lang has been suggested to be the secretary by PM

-> Accepted by the participants

1. Opening of the meeting
 - Meeting opened by the chairman at 14:18
2. Approving the agenda
 - Agenda looks ok according to client
 - Agenda approved by the client
3. Project's status
 - Resources
 - Question by likka Paajala: Is there scrum meeting planned?
 - Yes, placed under project meetings.
 - Backlog
 - Looks good, nothing to add at this point
 - Schedule
 - Looks OK
4. Project review
 - Looks quite nice
 - Correct matchmaking info p. 3 in project plan
 - Done by Business Oulu, not by TE-toimisto
 - Otherwise everything looks ok
 - Juho suggested to maybe use (WhatsApp) in SG and other meetings?

5. Summing up decisions

- Backlog
 - BUGS
 - BF-1, BF-4, BF-5, BF-2 most important ones
 - BF-3 not that important, linked to MF-1
 - BF-4 (Reason for this bug: Application expects that user always connects)
 - BF-6 not that important, move end of the list
 - MISSING FEATURES
 - MF-1 and MF-2 important ones, that would be good to have implemented before testing day
 - MF-3: (Might need some backed development and requirements. Might bring some new missing features. Quite large task)
 - ADDITIONAL FEATURES
 - AF-1: important (One way to do this, take user id and token, and provide that information to external applications
 - AF-2 lower priority
 - AF-4: lower priority

6. Other issues

Juho Mattila has been suggested to be the product owner of the scrum by the PM

-> Accepted by Juho

Juho Mattila asked to attend to scrum meetings?

-> Approved by Juho

Attending to sprint planning and retros?

-> Should be okay according to Juho, will miss two first meetings.

-> Ilkka will replace Juho on those sessions

Existing expertise:

-> Send it all people from customer side

7. Next meeting

- Suggested 27.10.2017, 14-16 PM
 - > Accepted,
 - > Eeva Leinonen will book the room for this

8. Closing the meeting

- Closed 15:16 by chairman.

