

# EMPLOYABILITY GUIDE

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Dear jobseeker!  
Great to have you here in Tampere with us!

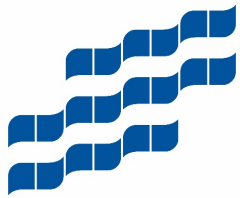
This information package is aimed at international jobseekers and international students looking for an internship. We have collected a list of services, networking events, financial support possibilities and other tips that we hope will help you in your job search. We recommend you to focus on building your network and to take part in professional events in your own field. Benefit from all the services available to get your career started in Tampere!

Best regards,  
International Tampere Hub team

## The Essentials

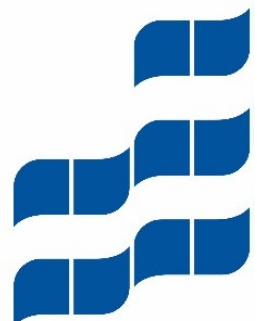
- **Read** about Finland, its society, culture and work-life balance [Infonland.fi](http://Infonland.fi).
- **Use** a checklist to understand the immigration process. [Welcome Guide](#)
- **Fall in love** with Tampere – City of Tampere information package [talentampere.fi](http://talentampere.fi)
- **Learn** about labour market and shortage/surplus occupations [Occupational Barometer](#)
- **Become aware** of your career: read work stories of graduated internationals in Finland [toissa.fi](http://toissa.fi)
- **Take care** of the required permits and legal documents before applying for positions [Talent Tampere - Permits and Practicalities](#)
- **Ask** anything about living, working and studying in Tampere from multi-lingual advisors of Mainio, the Migration Info Centre of the City of Tampere [Migration Info Centre Mainio](#)

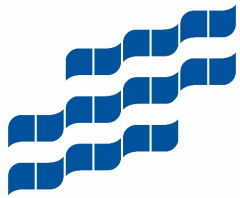




## Kickstart Your Job Search

- **Begin** your job search online at TE Services [TE Services/TE Offices](#).
  - Contact your local Employment and Economic Development Agency (“TE-toimisto”/TE Office). They provide talents with guidance and information on vacancies and trainings.
  - Consider contacting **private employment agencies**. There are multiple staffing agencies around Tampere. Look for agencies that will suit your needs and skills and register with one or more agencies.
- **Utilise** the University career services offered for highly educated internationals
  - Students’ guide to job searching in Finland [TEK Työkirja](#)
  - [Tampere University Students Guide](#)
- **Update** your CV and cover letter
  - Examples of modern CV templates [resume.io](#)
  - Use your imagination – make your profile stand out but keep your CV to maximum of two pages and personalized cover letter maximum of one page.
  - Load your CV to the [Talent CV Gallery](#) in order to gain professional visibility among the Tampere based businesses.
- **Strengthen** your social media presence
  - Create a LinkedIn profile if you do not have it yet or otherwise keep it updated - it is the main job portal in Finland!
  - Introduce yourself on the Talent Tampere LinkedIn page: [Talent Tampere LinkedIn](#).
- **Attend** events to boost your job seeking skills
  - [TE Services](#) (in Finnish)
  - [Omavisio.fi](#) (Events for jobseekers in Tampere, webpage under construction)

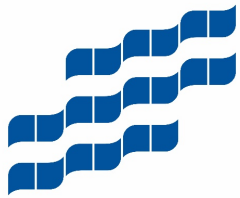




## Networking & Finding Potential Employers

- **Be active and proactive.** There are plenty of opportunities out there - you just have to be patient to find them.
- **Find vacancies.**
  - [TE Services Vacancy](#) search National job board of open vacancies.
  - [Y-makers](#) Matching students, teams and companies (TAMK students and graduates)
  - [Tampere University's job and internship portal](#) For students and recent graduates
- **Find events** for professional networking
  - [TreStart](#) – (site in Finnish) helps talent finding job opportunities in the city region. Events, meeting and training sessions (services in English coming in autumn 2019) for jobseekers with a degree
  - [Tribe Tampere](#) – Open community for entrepreneurial and startup-minded talents
  - [Business Tampere Events](#) – Browse business events and trainings for companies in Tampere region and take part in events catching your interest!
  - [HealthHUB](#) – Community and meeting place for Health & Wellbeing co-development
  - [IGDA Finland](#) – Professional society for game developers in Finland
  - [Crazy Town](#) – Community and business accelerator of 200 companies
  - [Tampere Trade Fairs](#) – Attend trade affairs to meet local companies
  - [Messukeskus Helsinki](#) Biggest trade show and expo organizer in Finland
  - Other professional networking events on your field of expertise
- **Find potential employers** and hidden jobs with Vainu - a software tool that can help you spot hidden jobs from interesting companies. Companies may be able to offer work for you even if they have not advertised it.
  - Sign up for a personal 30 min. **VainuClinic** session by sending an email [info@trestart.fi](mailto:info@trestart.fi), title message as Vainu-Clinic.
- **Contact** employers directly and inquire after possible vacancies. A large number of vacancies are hidden, which means that the vacancies are not advertised, but the employers look for employees through their own networks. You can call the employer directly or send an open job application by email. Many companies also offer online job application forms on their websites.
  - Consider contacting Small and Medium Size Enterprises (SME's) in addition to contacting larger businesses.
  - Expand your job search to the entire Pirkanmaa and find opportunities in the surrounding municipalities of Tampere.





## Government and City Support Programs for Jobseekers

- **Discover a wide range of support** in finding jobs or trainings offered by TE Office: work try-out, pay subsidy, vocational labour market training, jobseeker's independent study, apprenticeship training and integration training.
  - [TE Office Support for Finding a Job](#)
  - [TE Office Support for Education and Training](#)
- **Business Finland - Talent Explorer funding** for companies to hire an expert to support international operations
  - [Business Finland Talent Explorer](#)
- **City of Tampere Employment Services** can support a company with 600 €/month for a 6 month period when hiring an unemployed international jobseeker (the jobseeker has to meet certain criteria). Contact International Tampere Hub for more information.

## Learn Finnish

- Take part in Finnish **language course organised by TE Office**, if this is part of your integration plan [TE Office Integration Services](#)
- Your local TE Office supports the development of Finnish language skills of foreign employees. Read more about this at [TE-Services Developing an international work community](#)
- Find other **suitable Finnish courses** for you: [finnishcourses.fi](http://finnishcourses.fi)

Photos: Mirella Mellonmaa, Business Tampere and Laura Vanzo, Visit Tampere

We hope this information package gets you started in your Tampere networking experience and new career path.

If you have any questions about job seeking, matchmaking or starting your professional career in Tampere, please contact us: [info.tamperehub@tampere.fi](mailto:info.tamperehub@tampere.fi)

Subscribe to newsletter: [international.tampere.fi](http://international.tampere.fi)

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**TAMPERE**

